

KEYSTONE OAKS SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, January 12, 2016
7:00 PM

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:01 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Brownlee, Mr. Cesario, Ms. Crowell, Mr. Howard, Ms. Lindsey, Mrs. Lydon, Ms. Pauchnik, Ms. Shaw. Also present were Dr. Stropkaj, Superintendent; Dr. Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mrs. Gologram, Director of Fiscal Services; Mr. Brungo, Solicitor; and Mrs. Masztak, Assistant Board Secretary/ Recording Secretary.

Mr. Hommrich was absent.

KOMS Students
Celebrating Art

The Keystone Oaks Middle School students were honored for their publications in the Fall 2015 edition of *Celebrating Art*.

Public Comment

PUBLIC COMMENT – None

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

The following action item will be considered at the January 19, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes

I. BOARD MINUTES

It is recommended that the Board approve the Reorganization Minutes of December 1, 2015, and the Business/Legislative Minutes of December 15, 2015.

FOR INFORMATION ONLY

- I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*
Mr. Donald Howard - Alternate

- II. SHASDA Report *Ms. Raeann Lindsey*
- III. Golden Wings Foundation, Inc. Report *Mr. Donald Howard*
- IV. PSBA/Legislative Report *Mr. Donald Howard*
- V. Castle Shannon Borough Council Minutes *(Available Online)*
- VI. Dormont Borough Council Minutes *(Available Online)*
- VII. Green Tree Borough Council Minutes *(Available Online)*

Executive Session

VIII. EXECUTIVE SESSION

Prior to the Work Session, an Executive Session was held regarding personnel, litigation, and a confidential student matter.

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William Stropkaj

The following action items will be considered at the January 19, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**FIRST READING
Policy No. 103.1**

I. FIRST READING OF POLICY NO. 103.1: NONDISCRIMINATION – QUALIFIED STUDENTS WITH DISABILITIES

It is recommended that the Board approve the FIRST READING of Policy No. 103.1: *Nondiscrimination – Qualified Students with Disabilities*.

**FIRST READING
Policy No. 127**

II. FIRST READING OF POLICY NO. 127: ASSESSMENT SYSTEM

It is recommended that the Board approve the FIRST READING of Policy No. 127: *Student Assessment*.

**FIRST READING
Policy No. 711**

III. FIRST READING OF POLICY NO. 711: NAMING RIGHTS

It is recommended that the Board approve the FIRST READING of Policy No. 711: *Naming Rights*.

**FIRST READING
Policy No. 920**

IV. FIRST READING OF POLICY NO. 920: COMMERCIAL ADVERTISING ON SCHOOL PROPERTY/WEBSITE

It is recommended that the Board approve the FIRST READING of Policy No. 920: *Commercial Advertising on School Property/Website*.

Professional Development

V. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference/workshop requests:

William Eibeck

William Eibeck PMEA All State Conference \$1,250.00
Hershey Lodge & Convention Center (General Funds)
Hershey, PA
March 31, April 1-2, 2016

Carol Persin

Carol Persin PA Ed Technology Expo & Conference \$1,099.00
Hershey Lodge & Convention Center (General Funds)
Hershey, PA
February 21-24, 2016

Education Report

EDUCATION REPORT – Ms. Raeann Lindsey

The following action items will be considered at the January 19, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

KOHS
Program of Studies

**I. KEYSTONE OAKS HIGH SCHOOL:
PROGRAM OF STUDIES AND COURSE CHANGES**

The Administration recommends the approval of the Keystone Oaks High School Program of Studies and course changes for the 2016/2017 school year.

- A discussion by Board Members followed regarding the course changes at the high school.

KOMS
Program of Studies

**II. KEYSTONE OAKS MIDDLE SCHOOL:
PROGRAM OF STUDIES AND COURSE CHANGES**

The Administration recommends the approval of the Keystone Oaks Middle School Program of Studies and course changes for the 2016/2017 school year.

- A discussion by Board Members followed regarding the middle school schedule.

Camp Invention

III. CAMP INVENTION

It is recommended that the Board approve Camp Invention for the following dates: June 20, 21, 23, and 24, 2016, from 8:00 a.m. – 4:00 p.m., located at Dormont Elementary School. **Ms. Jennie Martin**, Reading Intern from the University of Pittsburgh, will be the Program Director.

For Information Only

Wednesday, June 22, 2016 is the District’s Kennywood Picnic.

- A discussion by Board Members followed regarding Camp Invention.

Personnel Report

PERSONNEL REPORT – Mr. David Hommrich

The following action items will be considered at the January 19, 2015 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Appointments

I. APPOINTMENTS

**Long-Term Substitute Teacher - Dormont
Lauran Kissell**

1. Long-Term Substitute Teacher

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended that the Board approve the following individual as a long-term substitute teacher for the second semester of the 2015/2016 school year, pending receipt of all required legal documents and clearances:

Lauran Kissell – Autistic Support
Dormont Elementary School
Salary – Prorated on \$43,500.00 (M, Level 16)

**Maintenance Hire
Kenneth Monz**

2. Maintenance Hire

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, and the Service Employees International Union 2009 -2017, it is recommended that the Board approve the following individual as a maintenance employee, pending receipt of all required legal documents and clearances:

Kenneth Monz
District-wide
Effective January 25, 2016
Salary - \$37,941.00

**Food Service Hire
Jennifer Evans-Fehr**

3. Food Service Hire

It is recommended that the Board approve the following individual for Food Service, pending receipt of all required legal documents and clearances:

Resignations

Paraprofessional
Desire Krawchyk

Food Service
Melissa Tarabay

Teaching Load
Compensation

Secondary Teacher
Stipends – Class Sizes at
30 or Above

Jennifer Evans-Fehr
Aiken Elementary School
\$9.00 per hour

II. RESIGNATIONS

1. Paraprofessional

It is recommended that the Board accept the letter of resignation from **Desire Krawchyk**, Paraprofessional, Myrtle Avenue Elementary School, effective January 22, 2016.

2. Food Service

It is recommended that the Board accept the resignation of **Melissa Tarabay**, Food Service employee, Aiken Elementary School, effective immediately.

III. TEACHING LOAD COMPENSATION

In compliance with the **Keystone Oaks Education Association Agreement 2011/2016, Article VII, Teaching Load**, it is recommended that the following individuals be compensated as per this Article for the first semester of the 2015/2016 school year:

1. Secondary Teacher Stipends for Class Sizes at 30 or Above

<u>Employee</u>	<u>Compensation</u>
Shane Hallam	\$1,000
Ken Hustava	\$1,000
Nick Kamberis	\$1,000
Nancy Kramer	\$1,000
Tricia Kreitzer	\$1,000
John McCarthy	\$1,000
Vivian McManus	\$1,000
Michelle McSwigan	\$1,000
John Murphy	\$2,000
Jeff Sieg	\$1,000
Kim Smykal	\$1,000
Dennis Sarchet	\$1,000
Joan Young	\$1,000
Total:	\$14,000

Secondary Teacher
Stipends – Teaching 7 out
of 8 Periods

2. Secondary Teacher Stipends for Teaching 7 out of 8 Periods

Jennifer Bogdanski	\$1,000
Don Bowlin	\$ 400
Emily Brill	\$1,000
Candice Bush	\$1,000
Suzanne Deemer	\$ 800
William Eibeck	\$1,000
Lisa Forlini	\$1,000
Heather Hakos-Hruby	\$1,000
Tricia Kreitzer	\$ 400
Michelle Lowers	\$1,000
Michael Magri	\$1,000
John McCarthy	\$1,000
Michelle McSwigan	\$ 400
John Murphy	\$1,000
Michael Orsi	\$1,000
Dennis Sarchet	\$1,000
Joseph Villani	\$1,000
Diana Vitenas	\$1,000

Total: \$16,000

Secondary Teacher
Stipends – Teaching More
than One Prep during the
Same Period

3. Secondary Teacher Stipends for Teaching More than One Prep during the Same Period

Candace Bush	\$1,000
Linda Celli	\$2,000
Heather Hakos-Hruby	\$3,000
Michael Magri	\$1,000
Michael Orsi	\$1,000
Beth Smith	\$1,000
Nancy Stadler	\$3,000
Michael Turner	\$1,000

Total: \$13,000

Elementary Teacher
Stipends for First Semester

4. Elementary Teacher Stipends for First Semester

Meghan O'Brien	\$3,000
Lori DeMartino	\$2,000
Shannon Turner	\$4,000
Teresa Zimmerman	\$3,000

Total: \$12,000

Total for all stipends: \$55,000

Extra Duty

Spring Sports

IV. EXTRA DUTY

1. Spring Sports

In compliance with the **Keystone Oaks Educational Association 2011-2016, Article XXVII, Athletic Positions and Compensation**, it is recommended that the Board approve the following Spring sports, coaches, and stipends for the 2015/2016 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Baseball	Head Coach	Scott Crimone	\$4,010
	Asst. Varsity	Joe Aul	\$3,000
	Asst. Varsity	Michael Smith	\$1,500
	Assistant	William Theobald	\$1,500
	JV/Assistant	CJ Yurchak	\$2,200
	JV/Assistant	Kevin Madden	\$2,000
Softball	Head Coach	Mark Kaminski	\$4,700
	Assistant	Kristin Kaminski	\$3,270
	JV/Assistant	Ronald McMillen	\$3,270
	Middle School	Keith Buckley	\$2,970
	MS Assistant	William Brooks	\$2,660
Tennis (Boys)	Head Coach	David Bender	\$4,190
	Assistant	Robert Svidron	\$2,755
Track	Head Coach	Felix Yerace	\$6,250
	Assistant	Adam Mitchell	\$4,040
	Assistant	Randy McCann	\$4,040
	Assistant	Kaitlin Hogel	\$4,040
	Assistant	Jeff Sieg	\$4,040
	Middle School	Dennis Sarchet	\$3,275
	MS Assistant	Russell Klein	\$2,660
	MS Assistant	Sarah Hardner	\$2,660
	MS Assistant	Danielle Kandrack	\$2,660
Volleyball (Boys)	Head Coach	Matthew Donovan	\$4,190
	Assistant	Tamara Veneski	\$2,755

2. Volunteer Gymnastics Coach

The Administration recommends the approval of **Andrew Hall** as a volunteer coach for gymnastics, pending receipt of current clearances.

Volunteer Gymnastics Coach

Finance Report

FINANCE REPORT – Mrs. Theresa Lydon, Chairperson

The following action items will be considered at the January 19, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable Approval Lists

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund *To Be Provided*
- B. Risk Management *To Be Provided*
- C. Food Service Fund *To Be Provided*
- D. Athletics *To Be Provided*
- E. Renovations *To Be Provided*

2016/2017 Preliminary Budget

II. 2016/2017 PRELIMINARY BUDGET

The Administration recommends that the Board approve the 2016/2017 Preliminary Budget.

- A discussion by Board Members followed regarding the preliminary budget.

American Funds' 529 College Savings Program

III. AMERICAN FUNDS' 529 COLLEGE SAVINGS PROGRAM

The Administration recommends that the Board approve the implementation of American Funds' 529 College Savings Program TM.

For Information Only

This will be of no cost to the District and its creation will waive the up-front sales fee of 5.75% per deposit to the employees.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2015 - 2016 BUDGET to ACTUAL / PROJECTION
To Be Provided

ACCT	DESCRIPTION	2015-2016 BUDGET TOTAL	2015-2016 DECEMBER ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources				
7000	State Revenue Sources				
8000	Federal Revenue Sources				
Total Revenue					
					(OVER) UNDER BUDGET
Expenditures					
100	Salaries				
200	Benefits				
	Professional/Technical				
300	Services				
400	Property Services				
500	Other Services				
600	Supplies/Books				
700	Equipment/Property				
800	Other Objects				
900	Other Financial Uses				
Total Expenditures					
Revenues exceeding Expenditures					

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF DECEMBER 2015
To Be Provided

Cash Balance		
Deposits (General Fund transfer)		
Subtotal		
Expenditures		
Cash Balance		

III. FOOD SERVICE EXPENDITURE/REVENUE 2015 - 2016 BUDGET to ACTUAL
To Be Provided

ACCT	DESCRIPTION	2015-2016 BUDGET TOTAL	2015-2016 DECEMBER ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources/Sales				
7000	State Revenue Subsidy				
8000	Federal Revenue Subsidy				
Total Revenue					
					(OVER)
					UNDER
					BUDGET
Expenditures					
100	Salaries				
200	Benefits Professional/Technical				
300	Services				
400	Property Services				
500	Other Services				
600	Supplies/Food				
700	Equipment/Property				
800	Other Objects				
900	Other Financial Uses				
Total Expenditures					
INCOME / (LOSS)					

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following action items will be considered at the January 19, 2016 Business/Legislative Meeting:

BOARD ACTION REQUESTED

**KOHS Auditorium
Lighting Upgrade**

I. KEYSTONE OAKS HIGH SCHOOL AUDITORIUM LIGHTING UPGRADE

The Administration recommends that the Board approve **Merit Electrical Group, Inc.** to supply and install the Keystone Oaks High School auditorium lighting at a cost not to exceed \$147,000.

- A discussion by Board Members followed regarding the auditorium lighting upgrade.

Stadium Turf

II. STADIUM TURF

The Administration recommends that the Board approve **Shaw Sports Turf** to supply and install the turf at the Dormont Memorial Stadium at a cost not to exceed \$389,488.

A discussion by Board Members followed regarding:

- Stadium turf
- Bid – Bus contract for special education
- Lighting project – Gym lights still an issue
- Issue with high school boilers
- Underground stream – High school track
- Roofing – Next year
- Policy on school delays and/or closings
- Graduation date – June 9, 2016

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Mr. Howard, seconded by Ms. Lindsey, the meeting was adjourned at 8:06 p.m.

Motion passed 8-0

Respectfully submitted,

Sharon Gologram
Board Secretary

Charmaine Masztak
Assistant Board Secretary
Recording Board Secretary